

**RICHMOND TRI CITIES  
LOCAL HUMAN RIGHTS COMMITTEE  
MEETING AGENDA  
Group A & B  
March 19, 2013**

**Hosted by:** Safe Haven, Inc 6432 Elkhardt Road, Richmond Virginia, 23225

**Committee Members Present:** Laura Pond, Simone Mitchell, Jimmy Christmas, Brenda Mujahid (new committee member), Melissa Mahan Walter Small Advocate.

**Others Present:** Joe Fisher and guest

**Affiliates Present A&B:** Acclaim Care, Alternative Counseling, Beetween the T's, Changing Fazes, Edgewood Group, Faith & Family Advocates, LLC, Family Transitions, Inc., Good Neighbor, Halo Inc., Hope, Unity, & Freedom (HUF), Guardian Residential Services, Lumzy's Residential Services, Open Arms Family Services, Inc, Renewing Family Services, Safe Haven, Inc., Taylor's Enhanced Living, The Wellness Group, Transitional Adult Residential Care, Wilkerson's Consultants, Youth Pathway, LLC,

**Affiliates Absent:** Life Construction, Mercy and Grace Services, Substance Abuse Consulting Services, Inc., Renewing Family Services, Family Impact.

- I. **Call to Order:** The meeting was called to order by Laura Pond at 6:15pm
- II. **Introductions: LHRC Members and Affiliate Providers**
- III. **Approval of Minutes: Meeting *January 15<sup>th</sup>, 2013***
- IV. **Public Comments:** Randy Wilson asked in case Mr. Small is not available who can the provider call to get a response on timely fashioned manner. Mr. Small advised all providers to contact Mr. Curseen's office (Regional Advocate Region IV).
- V. **Old Business:** None
- VI. **New Business:**
  - 1. Approve request for (Affiliation, Program Expansion). Program Expansion Open Arms. Approved by the committee members
  - 2. Review Providers Quarterly Reports.

- Mr. Small elaborated on the quarterly dates, handed out copies of the report and will be resending it via email to all providers.

3. Discuss meetings times and locations.

- Both Group A and B will be hosting the meeting at Lumzy's Day Support Center located at 6469 Iron Bridge Rd, Richmond VA
- Lumzy residential will be exempt from hosting the meeting because of their generosity for allowing LHRC to use the facility.

4. Revised Meeting Dates and Reporting months Schedule.

- Mr. Small recommended that minutes and agenda be sent to all providers promptly after meeting.
- Host will be responsible to collect all providers quarterly reports
- All should be calling the providers to turn in the report if not received within 10 days before the meeting.
- Mr. Small will compile a new list of current provider and send it out.

VII. Secretary's Report – Provider attendance reviewed

VIII. Office of Human Rights Comments:

Composition of LHRC Members/Recruitment

- Mr. Small encouraged all providers to search for committee board members.
- He suggested that provider can look for some other members outside their LHRC and can join other committee members as well.

IX. Executive Session: Interview Committee applicant did not have interview

X. Next Meeting Scheduled: – May 21<sup>st</sup>, 2013 Group A –Hosted by: Good Neighbor . Group B: July (No set date) Hosted by: Guardian Residential

XI. Adjournment. Meeting was adjourned at 6:45pm